

MAY 2017

STEPS AND TIMELINE IN NON-VIOLENT CIVIL DISOBEDIENCE REVIEW AND APPROVAL PROCESS

Preliminary steps: A leader or a committee considering a civil disobedience action takes the proposal to an authorized Sierra Club entity to see if it will sponsor and prioritize the CD event. Only Chapters, the Sierra Student Coalition, National Priority Campaigns, and the Executive Team can sponsor a proposed CD action. If there is not an authorized official sponsor the application will be denied.

Day 1: Sierra Club receives the Initial Quick Form Civil Disobedience Questionnaire from the official sponsor.

Day 1-5: The Initial Questionnaire is reviewed by a Civil Disobedience co-pair and the proposal is either rejected for cause or the applicant is invited to submit a detailed application for consideration.

Day 5-10: The applicant fills out the detailed application and submits it for consideration. (The applicant is the one in control of how long this step takes.)

Day 10-20: The application is reviewed by a staff review committee for completeness, risk assessment, dialog with the applicant to get more information etc. At the conclusion of this review process the staff review committee prepares a report and a recommendation and forwards it to the Executive Civil Disobedience Team (the President, the Vice President and the Executive Director or their designees). (Note this could take a shorter amount of time if the application is complete and the proposed CD is less risky.)

Day 20-30: The Executive Civil Disobedience Team meets and decides whether to reject the application or to forward it to the Board for consideration with a recommendation to approve. At least two of the three Executive CD Team members must recommend approval for a proposal to be forwarded to the full Board.

Day 30-45: The Board meets at the first available opportunity to consider and act on the application. The Board final decision on approval/disapproval is conveyed to the applicant.

Note: The decisions at every step of the process by the Civil Disobedience co-pair, the Executive Civil Disobedience Team, and the Board are all final and not appealable.
