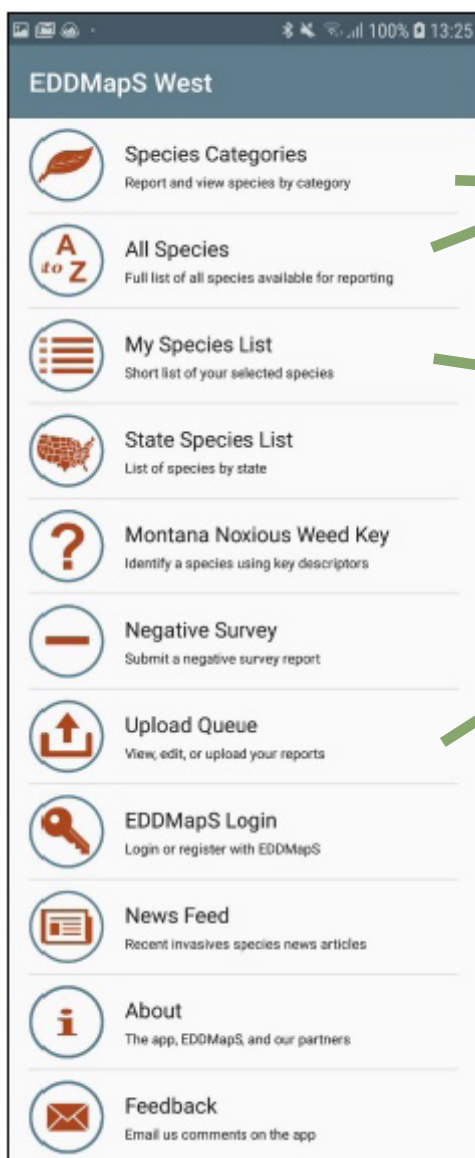




## EDDMapS Invasive Species App How-To Guide

This guide will help you navigate the EDDMapS Invasive Species app.

- To download the app go to: <https://apps.bugwood.org/> Click on the Apple App Store or Google Play button to see all the Bugwood apps. Select "EDDMapS West."
- For more in-depth tools and training aids go to: <https://www.eddmaps.org/tools/>



### From the Main Menu you can access:

#### Species Field Guide/ID info

- Quickly and accurately identify invasive species from your phone.

#### Create a My Species List

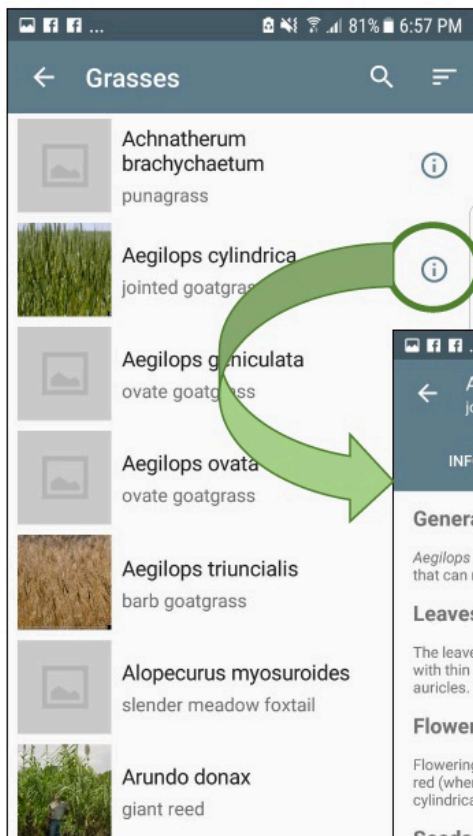
- Create a custom list of the invasive species you find for easy access.
- From the species page, you can create a detailed report.

#### Upload Queue

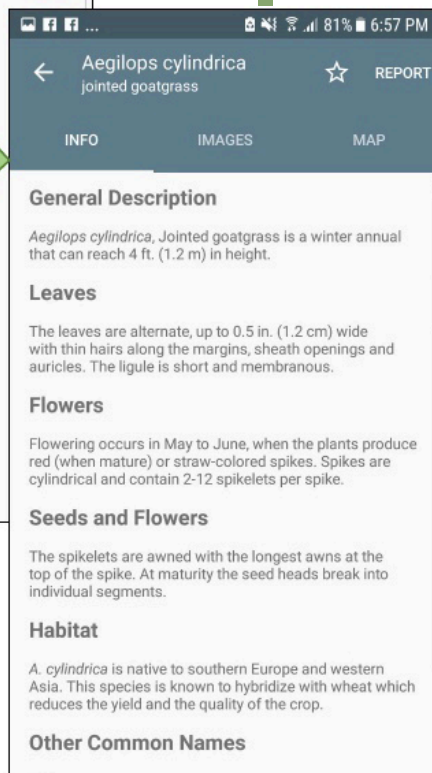
- You don't need to have a wi-fi connection or cell signal to operate the app. You can simply upload your reports when you return home and have access to a computer.

## How to Build Your Invasive Species List

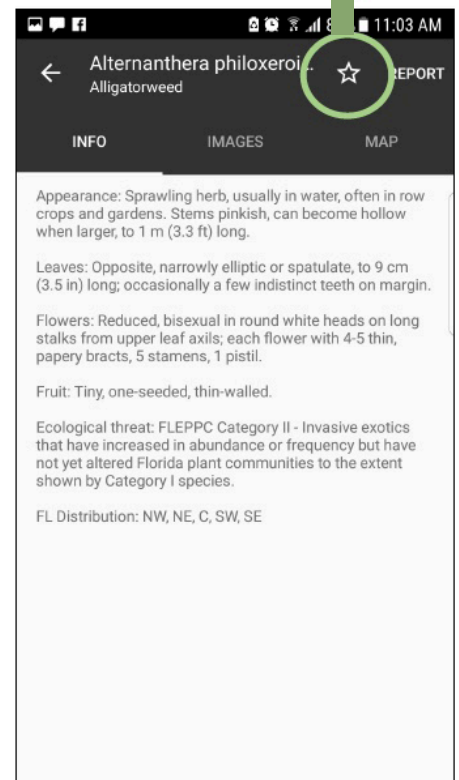
Step 1: From the Main Menu, tap on the **Species Categories** tab. Click the magnifying glass to search for the species by name.



Step 2: Tap on the (i) to access Species Images, Info, and Maps.



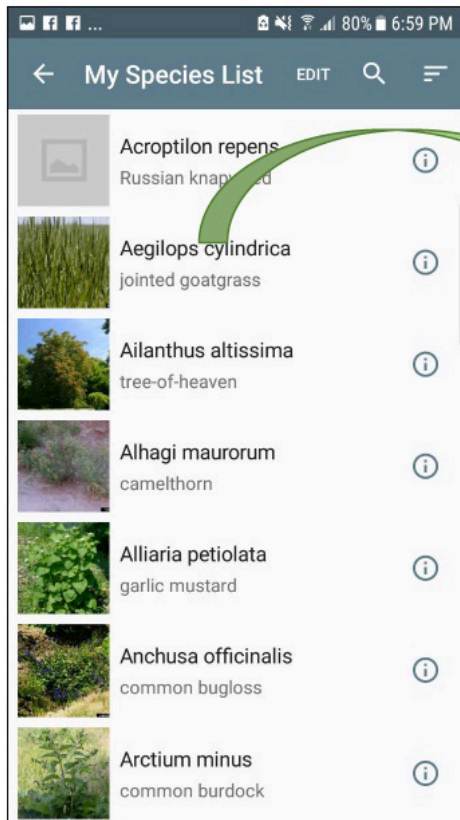
Step 3: On Species Info page, tap on the star to save this species.



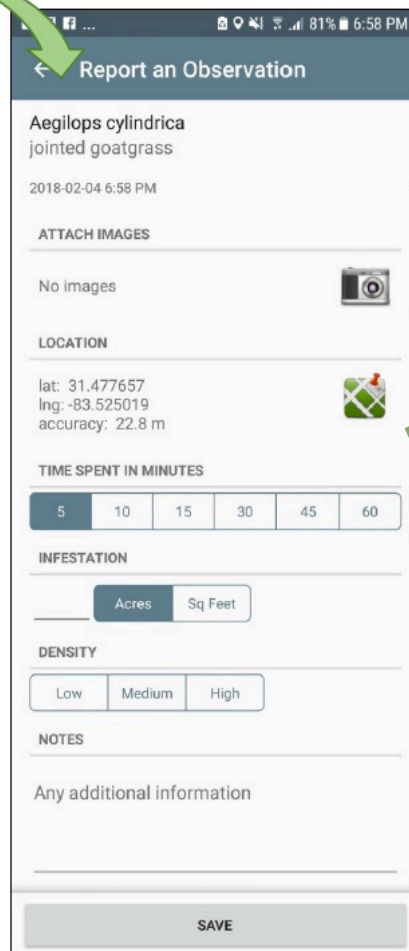
Step 4: Test it out! Add five priority species by following the steps above. Now that you've added a few invasive species to your list, you're ready to get outside!

## How to Create a Report

Step 1: From the main menu, go to your **My Species** list to find the species you want to report.



Step 2: Tap on the species name to access the reporting form.



Be sure to snap a few clear, close up pictures of the invasive plant to help land managers confirm your sighting.

Tagging the exact location of the sighting allows land managers to swiftly act on your reporting.

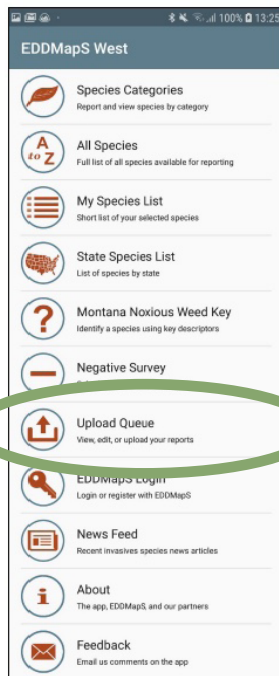
Step 3: Tap **"Save"** to store your report until you are ready to upload. You can create multiple reports for one species (or multiple species) throughout your hike.



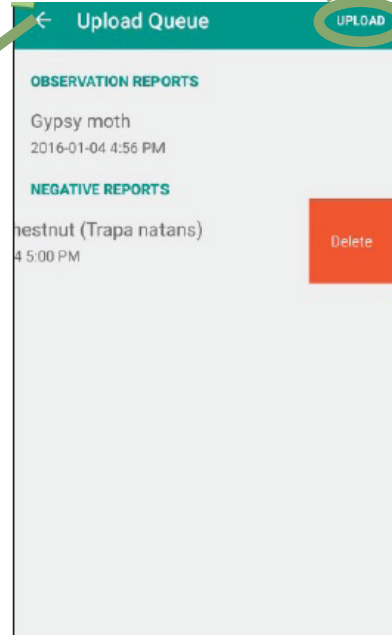
## How to Upload a Report

This is a *critical* step to take after you've returned home from your hike! Land managers can only use our reports to protect public lands if we upload them using the steps below.

Step 1: From the Main Menu of the app, Click on **Upload Queue**. From this page you can delete, edit, or upload a report to the EDDMaps online database.



Step 2: Tap the **Upload** button to add your report to the online database.



### Step 3: The **IMPORTANT** final step!

- From your computer, phone, or tablet visit **www.eddmaps.org**
- Login with email and password.
- Click on **My EDDMapS** at the top right corner of your screen.
- Scroll to the bottom of the page and click on **PNW Invasive Species Council** to submit your report to local land management agencies. Congratulations! Now your data can help make a difference in the health and resilience of public lands!
- From here, you can also search for reports, view, revisit, edit, and/or delete reports as needed.