**Leadership Team Charter Meeting**

8-22-22

Attendees: Linda, Robyn, Sallie, Peggy, Christiane

Sallie T. shared “Loving the World” a poem by Mary Oliver

Christiane read the land acknowledgement. A topic for discussion.

**Leadership Team** – Purpose, Roles, Communication

Sallie T. – **does not want to be “volunteered”** or to arrange or run meetings

Linda – scope of Broads’s issues is challenging when it comes to reviewing email

Peggy – need to increase active members. “Think globally, act locally”. **Have a time limit on volunteer commitments. The volunteer can always extend at the end of their term.**

Robyn – passionate people are leading the group with their passions. Grateful for shared responsibility for activity reports. Need to build base, engage members.

Christiane – frustration at delay or no response to emails. Would like more personal engagement. **Everyone agreed to respond to emails within 48 hours, even if it is a “yes”, “no” or “ I have read the email and will respond in a day”.** For example responding input for the leadership team meeting agenda to Robyn, scheduling of meetings to Linda/Christiane etc.

**Leadership Team** directs the focus of the Broadband and interacts with the National Office. We organize and schedule Broadband meetings. We make decisions about our focus and priorities. We head Stewardship, Advocacy and Education efforts. Our Broadband’s main focus is: advocacy: the CORE act and GMUG as well as the stewardship efforts already underway.

**Stewardship** – Christiane, Carrie, Judith, Peggy

**Advocacy** – Robyn, Sallie

**Education** – Peggy

**Administration** – Linda

**Each Leadership Team member, as they are willing, will take responsibility for a couple of monthly meetings a year.** We should do a meeting in Montrose or Delta to accommodate Broads from those communities. **The person responsible for the meeting communicates directly with Linda as to agenda and other information about the meeting.** The meeting can be anything from a walk to a speaker to a fun activity etc. and it is up to the person to decide.

Linda – September

Robyn – October

Christiane- November

? – December

? – January

? – February

**Activity Reports** – are due every 4 months, August, December, April. **Each Stewardship Leader will be responsible for their activity reports. Linda will generate activity reports from the member reports on the Advocacy and Education spreadsheets.**

**Linda** will send out an email 2 weeks prior to the monthly meeting to get meeting information and any other announcements, actions to be sent to the Google Group. She will send the meeting information to our media outlets. A second email may be send out the week following the meeting if there is information to share with the group.

**Leadership Team meetings** are business meetings. We will try and have some meetings in person and include “getting to know each other better” time.